



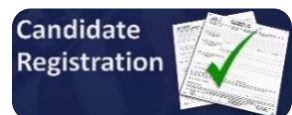
LAKE ROAD PTA SECONDARY SCHOOL

P O Box 320042, Woodlands, Lusaka, Zambia
Tel: Admin - 263901, Pri - 262295 & Sec - 260616
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Wednesday 24th February, 2021

Dear Parents and Guardians

2021 Candidate Registration – Grades 9 and 12



Registration of the *ninth* and *twelfth* graders for the 2021 Junior Secondary School Leaving Examinations (Grade 9) and the School Certificate Examinations (Grade 12), respectively, is in progress. The exercise is being carried out in compliance with the Guidelines and Regulations on Candidate Registration of the Examinations Council of Zambia (ECZ).

1.0 Grade 9 Registration

All ninth graders currently enrolled in our School are eligible for the 2021 Candidate Registration provided that:

- 1.1 The learner once sat Grade 7 Composite Examinations and got a certificate and, has not yet sat grade 9 internal examinations before; *or*,
- 1.2 The learner's foreign results were converted to ECZ standards satisfactorily and therefore allocated a Grade 7 candidate's examination number (by ECZ).

Each eligible candidate is expected to pay **K55**, composed of K5 as an *administration fee* charged by ECZ and K50 *paid towards the production of a candidate's examination ID*.

2.0 Grade 12 Registration

Eligibility for twelfth graders is upon satisfying the following conditions:

- 2.1 The learner sat Grade 9 ECZ examinations and obtained a certificate and, has not sat grade 12 internal / School Certificate examinations before; *or*,

- 2.2 The learner's foreign results were converted to meet ECZ standards and was allocated a Grade 12 candidate's examinations number (by ECZ).

Each eligible candidate is required to pay:

- Entry Fee of K25 (per candidate);
- Subject Fee of K23 per every subject entered; and
- K50 towards production of a candidate's examination ID.

3.0 Registration Form

You should have helped your child / children fill in the 2021 grade 9 and / or Grade 12 Examination Registration Form / s provided by the School by now.



We are confident that you requested the School to make corrections, if any, in terms of subjects that your child should be entered for the 2021 National Examinations. For the twelfth graders, besides the registration form, an invoice was sent to you through your child for verification. *Please take the process you and your child were engaged in to be the final verification!*

4.0 Method of Payments



All payments should be made through a bank deposit in or electronically transferred into the account with details below by Friday 5th March, 2021.



Account Name	Bank Name	Account No.	Branch
Lake Road PTA School Revenue	ZANACO	5697472300236	Woodlands
OR			
Lake Road PTA School	INVESTRUST	0110004514016	Arcades

Great thanks for your continued support.

D S Phiri
Head Teacher – Secondary School